



FORMAN TECH

CONNECT

GET CONNECTED TO TECHNOLOGY!

THE OFFICIAL INFORMATION TECHNOLOGY
SERVICES NEWSLETTER FOR FCCU



**Update 2019.1 (January -
February Issue)**

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Message from Dean of Postgraduate Studies

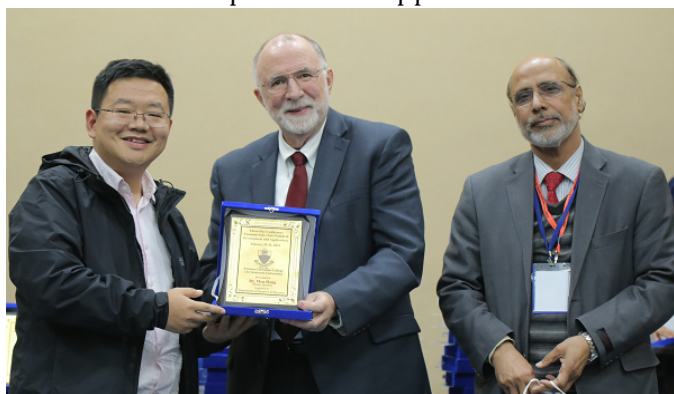
In this age, IT happens to be the backbone of all our activities starting from academics to entertainment. It has transformed our social milieu with connectivity as an essential ingredient. FCCU can rightly boast of its ITS infrastructure which makes it a unique institution. The moment you enter the campus, you are connected with the whole world. This is a unique feeling. ITS at FCCU has provided us a true model for a paperless environment where the majority of administrative, academic and financial services are online. This is a facility which is found in very few institutions of the country. Use of ITS in education has revolutionized our approach to teaching by the introduction of Smart Boards and Moodle. This will definitely improve the quality of teaching. In the area of research, help provided by ITS is crucial both in case of literature search and data mining. Availability of CLOUD facility is further going to improve our capability. Lastly, the availability of Live Streaming and Video Conferencing has further improved the visibility of FCCU. At the back of these activities are the dedicated staff of ITS who are always willing to help and willing to upgrade their facilities. Best of luck to all of them.

Recent Happenings in IT

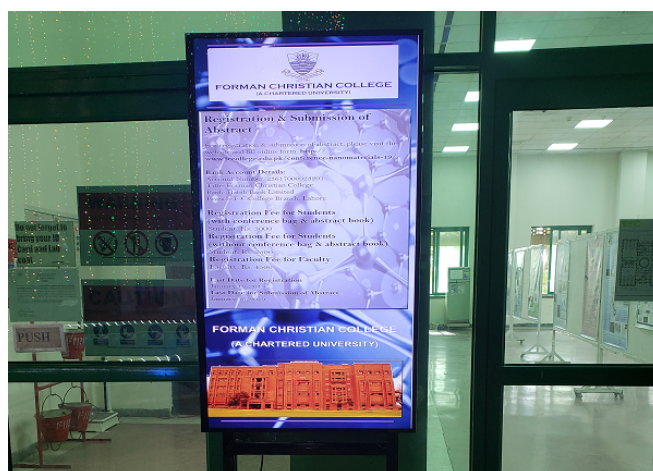
Three day conference on Nano Materials: New Trends in Development and Applications

The conference was held on FCCU premises from 29th-31st January, 2019

Chemistry department has been organizing such prestigious international conferences since 2014 on various topics related to Chemistry, Biology and Pharmacy. For 2019, the three day conference was held on "Nanomaterials: New Trends in Development and Applications".



The goal of the conference was to bring distinguished researchers, scientists, academicians, faculty and students working in the field of nano science and technology, on one platform to share and discuss innovative ideas, and their prestigious work related to nano technology.



In addition to provision of technical services to the conference. Information Technology Services Department at FCCU provided portable digital signage screen. The digital signage screen included various images to highlight the moments of the conference. The slideshow also included digital display of the poster presentations of the participants and students of the conference from various universities.



Furthermore, during the sessions, ITS Department organized the high definition live streaming for long distance viewers. In order to access the recorded session please [CLICK HERE](#)

For capturing student attendance during the conference sessions with date and time, portable attendance machine was also set up on the entrance to the venue.



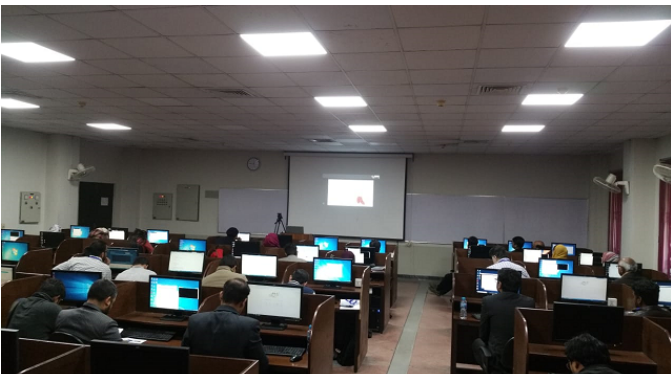
International Computational Workshop

The conference was organized in the FCCU computer lab by the Physics Department from 17th-19th January, 2019

For online conferencing ITS department has been facilitating the FCCU faculty, students and staff.



International computation workshop sessions were conducted by Dr. Salman Toor from Uppsala University, Sweden.



ITS department provided camera equipment and facilitation during the Skype sessions



Enhancement of Campus Security

As a part of ongoing commitment to make FCCU campus a secure place, ITS consistently tries to make improvements to security system. Recently, 65 new camera's were installed on campus to ensure better coverage of our CCTV system.



Furthermore, two new screens, 40 inch each, were installed in the monitoring room for the security office.

Farewell Neyha Edgar!



Recently, Neyha Edgar (ITS coordinator) left FCCU community to pursue her Masters in Psychology. She served the ITS department and FCCU with complete dedication and commitment. We appreciate her services to FCCU and wish her the best for her endeavors in pursuing higher education and for her future..

Training Sessions on Technology Resources

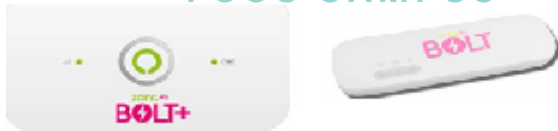
The hands on training sessions were organized on 23rd & 25th January, 2019 by ITS department in co-operation with CLT



In efforts of continuous support to FCCU ITS department provides training on various technology resources on campus. Recently, two training sessions were organized. On 23rd January, 2019, hands on training session on using smart class resources was offered. On 25th January, 2019, another training session on moodle was offered

Wifi on the GO!

ITS WILL HELP YOU STAY CONNECTED WHEN AWAY FROM FCCU CAMPUS



The ITS department issues hot-spot devices that allow you to stay connected while you are away from campus. For more information please contact Samra Shahid at EXT: 250 or samrashahid@fccollege.edu.pk

Some Guidelines

APPROVING SEAT EXCEPTIONS ONLINE

Recently, the seat exception petitions and approvals have been moved to empower web portal. Students now can apply for seat exceptions online and respective faculty member can approve the request from empower web portal

1. As soon as student makes a seat exception request an email is sent to the respective faculty member as a push notification.

2. Then login to your Empower Web Portal and access Seat Exception Processing

Term	Course	Enrolled Credit Hours	Name	Cum Credits	Cum GPA	Major	Reason	Req Date	Actions
2019WN	CSCS-100-E		Shinguf, Ayesha	117	3.413	SOCL	test	02/19/2019	Approve/ Deny/ Attempt to Register upon approval ✓

Comments to Student:

Internal Comments:

3. Before approving the request you can type Comments to Student:

Comments to Student:

Approved

1992 characters left

4. Also faculty members have the provision to view important information to assist in their decision making.

Following student information is available to view for the instructor before approving the seat exception:

- Term/Semester
- Enrolled Credit Hours in the term
- Student Name
- Cumulative Credits
- CGPA
- Major
- Reason (for seat exception)
- Request Date

Note: Please ensure that "Attempt to Register upon approval?" check box is checked, otherwise, The on approval student will only receive the approval email but will not register

Reason	Req Date	Actions
test	02/19/2019	<input type="button" value="Approve"/> <input type="button" value="Deny"/> <input type="checkbox"/> Attempt to Register upon approval?

5. On Approval or Denial the email notification is also sent to the student about the decision

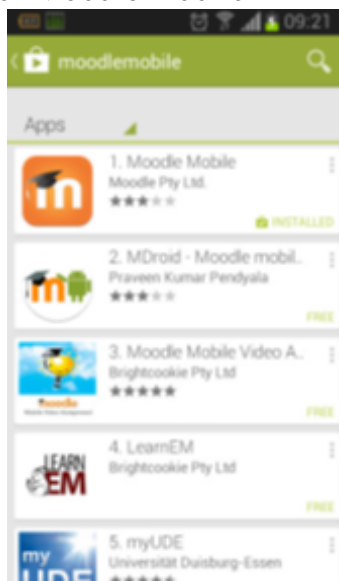
INSTALLING MOODLE APP ON SMART PHONES

The new version of moodle (3.5+) is configured for integration with moodle's mobile app. This app provides great facilitation for students and faculty to utilize moodle via smart-phones. With the Moodle app, you can learn wherever you are, whenever you want, with these app features:

1. Easily access course content - browse the content of your courses, even when offline
2. Connect with course participants - quickly find and contact other people in your courses
3. Keep up to date - receive instant notifications of messages and other events, such as assignment submissions
4. Submit Turnitin Assignments - Upload images, audio, videos and other files from your mobile device
5. Track your progress - View your grades, check completion progress in courses and browse your learning plans
6. Complete activities anywhere, anytime - attempt quizzes, post in forums, play SCORM packages, edit wiki pages and more - both on and offline (docs.moodle.org, 2018)

Following are the steps to install Moodle mobile app:

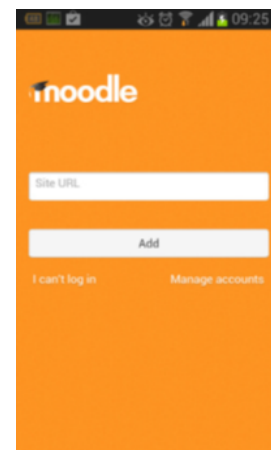
1. On your Android Smart phone , Open Playstore and search for Moodle mobile



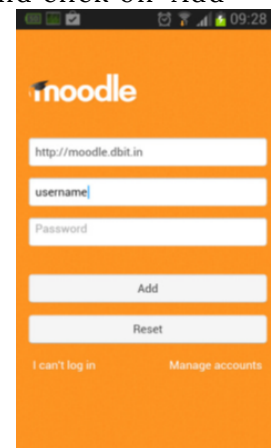
2. Select Moodle Mobile App and Install. (please ensure that you install moodle app and not moodle classic)



3. After installation open the App



4. Enter url - `tmoodle.fccollege.edu.pk/moodle`
5. Enter Your FCCU Moodle username and password and click on 'Add'



6. After login click on 'My Courses' to choose your course.

ITS Staff at Conference on Nano-Materials



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Forman Christian College (A Chartered University)
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