

FORMAN TECH CONNECT

GET CONNECTED TO TECHNOLOGY!

The official Information Technology Services newsletter
for Forman Christian College (A Chartered University)



Message from the Senior Manager, Advancement

Adeel Riaz

Dear Colleagues,
We are fortunate to have such an efficient team of highly-skilled ITS personnel working under the leadership of Mr Anthony Richards. They have facilitated the Advancement Office in all of our various endeavors. Just last year, the ITS provided invaluable support to the Advancement Office in our Alumni Database updation project by helping us update the entire Alumni Database completely on Empower. ITS has also helped us to streamline our Formanites Alumni Association registration card making process. Earlier, we used to outsource it which resulted in a time lag of 4-6 weeks. With the help of ITS, we have now shifted the electronic card processing system in-house and now, cards are available in 5 minutes. They have also provided setup support at all of our major events, particularly the Annual Alumni Reunion and these events would not have been a success without their assistance. ITS is collaborating with the Advancement Office on some upcoming projects as well, such as developing an online alumni portal and an online fundraising system and we are eagerly anticipating their successful implementation. We are grateful to ITS for their unwavering support and we look forward to strengthening this partnership in the future. Thank you!

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Recent Happennings in ITS

Donor's Appreciation Ceremony: FCCU Faculty and Staff

The event was organized to honor faculty and staff at FCCU for contributing towards the student scholarship fund. This year, total number of donors was the highest, 300, contributing amount of Rs. 3,853,428, which is also the highest compared to past years. . ITS provided technical support for the event.



ITS was ranked at 2nd position for making the second highest contribution towards FCCU scholarship fund. In addition, the ITS was also honored for providing value added support and solutions to Advancement office



The session was held on FCCU premises on 24th September, 2019 and was organized by Advancement Office. The ITS was ranked 2nd amongst FCCU departments to contribute towards FCCU Scholarship Fund



Recent Happennings in ITS

Moodle Training Sessions

Training Session for Faculty



The training was conducted for the faculty on usage of moodle and its activities and resources. The session was conducted by Shakir Gill, Senior Manager IT Business Analyst, ITS in collaboration with CLT. The training session was held on 4th September, 2019 at CLT, FCCU.

The training was conducted for the students of MPhil English on usage of moodle and its activities and resources. The session was conducted by Raheel Robson, Software Developer, ITS in collaboration with CLT. The training session was held on 20th September, 2019 at room 104, Business and Social Sciences Building, FCCU.



Smart Class Training Sessions

The training was conducted for the faculty on usage of smart board and various applications that support facilitated learning in smart classroom during lectures and archiving notes and lectures etc. The session was conducted by Shakir Gill, Senior Manager IT Business Analyst, ITS in collaboration with CLT. The training session was held on 5th September, 2019 at CLT, FCCU.

Training Session for Students





Recent Happennings in ITS

New Smart Classes in S-Block

Six new smart classrooms were introduced in the Armacost Science Building (S block), before Fall 2019 semester began.

Following is the list of new smart classrooms:

a. S-116 b. S-119 c. S-312 d. S-313 e. S-420 d. S-421



Faculty Retreat 2019

As an annual regime this year on 22nd August faculty retreat was organized by Center of Learning and Teaching (CLT). ITS office was an active participant in organizing the technical resources for the retreat.



In addition to technical services by ITS, Shakir Gill also presented on some interesting observations of study conducted on faculty usage of Moodle and how ITS in conjunction with CLT has resolved faculty issues and introduced new features now available on FCCU Moodle.

CLT Informal get-together

On 30th August, 2019 CLT organized an informal get together. This was organized in appreciation of hard work done by fellow departments at faculty retreat, ITS was also a part of it.



The reception was graced with the presence of Mr. Anthony Richards, Dr. Rukhsana Zia and Ms. Eileen Das.



Recent Happennings in ITS

Biometric Card Registration Fall 2019

Starting from 29th July, 2019 until 6th September, 2019 biometric card registration activity was conducted in room S-008, Armacost Science Building for the fall semester.



The registration focused on incoming students for the following classes:

- a. Intermediate FA/FSc
- b. Baccalaureate
- c. Postgraduate



The registration process comprised of the following:

1. Confirming basic information
2. Registering biometrics
3. Taking pictures
4. Printing student ID cards
5. Registering student ID cards

Freshman orientation for IT facilities & support-2019

ITS was part of student orientation for incoming freshman students. The ITS office presented important information in regard to IT facilities and support on FCCU campus.



The presentation was delivered on 3rd and 4th September, 2019 in Sinclair Hall, at FCCU.

Congratulations Shakir K Gill Senior Manager IT Business Analyst-ITS



FCCU congratulates ITS on Senior Manager IT Business Analyst Shakir Khurshid Gill being certified as Project Management Professional (PMP) from Project Management Institute of America (PMI). The PMP is the gold standard of project management certification. ITS Office is proud of having Shakir on our team. He has been instrumental in working with ITS team to complete many Information Technology projects. FCCU congratulates Shakir on this achievement.



Cybersecurity Awareness Month



5 EVERY DAY STEPS TOWARDS ONLINE SAFETY

1. Enable stronger authentication

Always enable stronger authentication for an extra layer of security beyond the password that is available. For more information about authentication, visit the new Lock Down Your Login Campaign.

2. Make your passwords long & strong

Use complex passwords with a combination of numbers, symbols, and letters. Use unique passwords for different accounts. Change your passwords regularly, especially if you believe they have been compromised.

3. Keep a clean machine

. Update the security software, operating system, and web browser on all of your Internet-connected devices. Keeping your security software up to date will prevent attackers from taking advantage of known vulnerabilities.

4. When in doubt throw it out!

Links in email and online posts are often the way cyber criminals compromise your computer. If it looks suspicious (even if you know the source), delete it.

5. Share with care

Limit the amount of personal information you share online and use privacy settings to avoid sharing information widely.



**The line between our
online and offline lives
is indistinguishable. In
these tech-fueled
times, our homes,
societal well-being,
economic prosperity
and nation's security
are impacted by the
internet.**

<https://staysafeonline.org>, 2019)



Cybersecurity Awareness Month

PASSWORD TIPS

1

Don't rely on passwords alone to protect anything you value. **Turn on multi-factor authentication wherever possible.**

2

Use a phrase with multiple words that you can picture in your head, so it's difficult to guess but easy to remember.

3

Protect your most important accounts, like banking and primary email, by giving each a **unique passphrase**. A password manager can help.



Password:



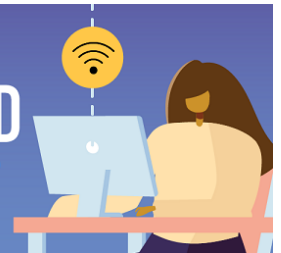
UPDATE YOUR PRIVACY SETTINGS

Personal information is like money. Value it. Protect it.



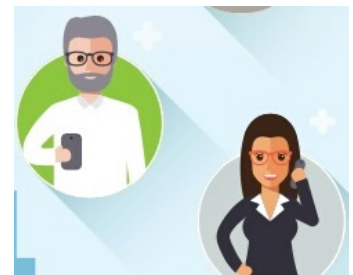
STAY PROTECTED WHILE CONNECTED

Public Wi-Fi is not secure and can put your device and data at risk.



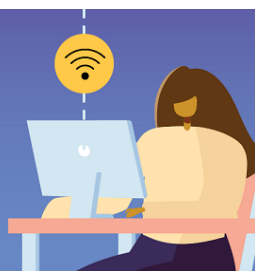
IF YOU COLLECT IT, PROTECT IT.

Keep all your business data, including customer and employee information, stored safely.



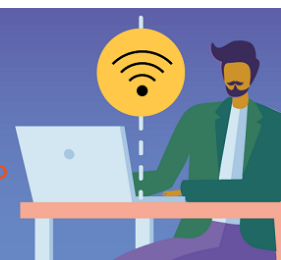
NEVER CLICK AND TELL.

Cybercriminals love when you share personal information on social media.



PLAY HARD TO GET WITH STRANGERS

Don't get hooked! If you're unsure who an email or message is from, delete it.



OWN
SECURE
PROTECT

IT.

OCTOBER 2019
National Cybersecurity Awareness Month
#BeCyberSmart

<https://staysafeonline.org>, 2019)



IT Services

Wifi on the Go!

ITS WILL HELP YOU STAY CONNECTED
when away from FCCU campus



The ITS issues hot-spot devices that allow you to stay connected while you are away from campus.

Loanable Laptops!

Require a laptop urgently!
ITS will assist you



The ITS issues loanable laptops in case you require to use it on campus.

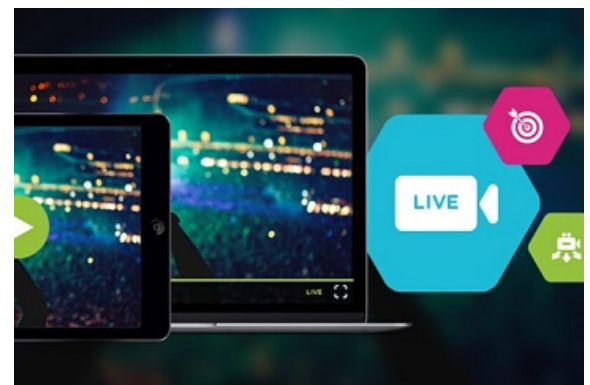
Live Streaming Services

Propagate your event by utilizing the live streaming facility offered by ITS Office

WANT YOUR EVENT LIVE STREAMED TO INCLUDE AUDIENCES OFF CAMPUS AND AROUND THE WORLD? CONTACT ITS!

For more information with regards to availing above mentioned services please contact on EXT: 250 or send us email to samrashahid@fccollege.edu.pk or morasundus@fccollege.edu.pk

"ITS is always passionate to support FCCU's stakeholders. We believe and follow the motto, "BY LOVE SERVE ONE ANOTHER" Please let us know how can we support you".





Editorial Board

Anthony Richards
Chief Information Officer
Chief Editor



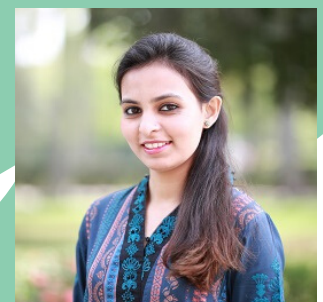
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ITS - WE MAKE IT HAPPEN!



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